

# **Gran-Park-Rollag Parish Youth Leader Job Description**

## **Description**

Gran-Park-Rollag Parish (GPR) is looking to fill a Full-Time (40-hour per week) position for a youth leader. This position will strengthen relationships with God, peers, family and other members of the congregation by involving children and youth in worship, service projects and other activities.

## **Requirements**

- Demonstrate an actively growing Christian faith reflecting discipleship.
- Have knowledge and commitment to Lutheran Theology.
- Be outreach-oriented with a care and compassion for those in the church and surrounding community.
- Be a role model reflecting a living faith for youth and adults.
- Have leadership skills, including the ability to enlist and equip volunteers.
- Have a passion for youth and relate well to both youth and adults.
- Have strong organizational and communication skills.
- Partner with home, youth groups, congregational ministry and congregational leaders.
- Have knowledge of developmental stages and learning needs of children and youth.
- Must pass a Background Check with a valid current driver's license.

## **Preferred**

- Candidate should have experience in working with youth as a professional or volunteer.
- Candidate should have training and experience in developing youth and/or family ministry.

## **Responsibilities**

- Build interpersonal relationships of trust with the youth and families of Gran-Park-Rollag Parish.
- Inspire, equip, and encourage parents and adults to be leaders in faith formation.
- Recruit, equip, evaluate and affirm Sunday School Ministry Team and VBS Coordinators.
- Assist Sunday School and VBS ministries with curriculum selection, staff recruitment and training.
- Coordinate with pastor(s) on yearly Confirmation schedules, communication and curriculum.
- Teach or assist in teaching Confirmation classes, as needed.
- Work in partnership with pastor(s), as well as Youth and Education Committee to ensure continuity between youth and education.

- Working with the Youth and Education Committee, assist in the preparation of budgets and reports for parish and annual meetings.
- Provide youth and family-related material and Christian Education related materials for the monthly newsletter.
- Prepare monthly report of activities and finances to be presented at Council Meetings.
- Utilize effective oral, listening, written, planning, organizational and teaching skills.
- Plan, coordinate and participate in retreats, mission trips, camp opportunities and national youth gatherings for parish youth.
- Promote and partner with church-affiliated summer camps.
- Recruit, train and work alongside multiple groups of adult leaders for various youth activities, retreats and mission trips.
- Network with area churches, youth workers and education coordinators.
- Facilitate joint activities with youth groups and children from other churches.
- Be active and supportive of school and community activities.
- Participate in Northwestern MN ELCA Synod and regional youth and leaders' events.
- Participate in regular Continuing Education opportunities supported by the Parish.
- Report jointly to the Parish President, Church Presidents and the Youth and Education Committee, with annual evaluations prepared and presented by the Executive Committee and one member of the Education Committee.

### **Expected Work Schedule**

This is a growing and evolving position with flexible hours for planning and communicating. Scheduled hours include Sunday morning and Wednesday presence, as well as leadership, planned office hours, council meetings and other leadership meetings as needed.

### **Compensation**

- Salary and benefits

***Position is open until April 23, 2019. Send resume and cover letter to Pr. Jim Greene at [revjamesgreene18@yahoo.com](mailto:revjamesgreene18@yahoo.com).***